My Book of Computer - 2

(Activity Answers)

Chapter 1: Types of Computer

Exercise A:

1.	Personal computers	are general purpose computers
2.	Mid range computers	are useful for medium and large organizations
3.	Mainframe computers	are huge and expensive
4.	Supercomputers	are the fastest computers in the world

Exercise B:

Answers

1. Desktop or Tower, Laptop, Notepad, Tablets
2. Personal computers can be used for:
   - Typing
   - Calculations
   - Creating images
   - Watching movies
   - Playing games
3. Supercomputers are the fastest computers, used by the scientist and engineers.
4. Midrange computers:
   Much faster than personal computers.
   Used in medium and large organizations.

   Mainframe computers
   Much faster than Midrange computer.
   Used in very large organizations.

Chapter 2: Input and Output devices

Exercise A

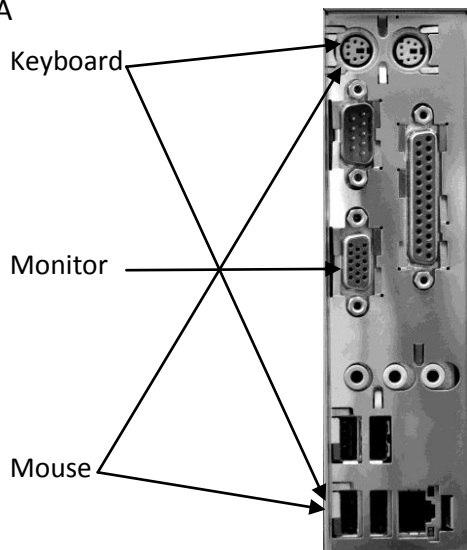|		
1.	Name : Scanner	Type: input device
2.	Name: Monitor	Type: output device
3.	Name: Speaker	Type: output device

4. Name: Keyboard   Type: input device
5. Name: Mouse   Type: input device

Exercise C

1. Mouse   input
2. Monitor   output
3. Keyboard   input
4. Speakers   output
5. Printer   output

Chapter 3: Connecting it all

Exercise A

Keyboard

Monitor

Mouse

Exercise B
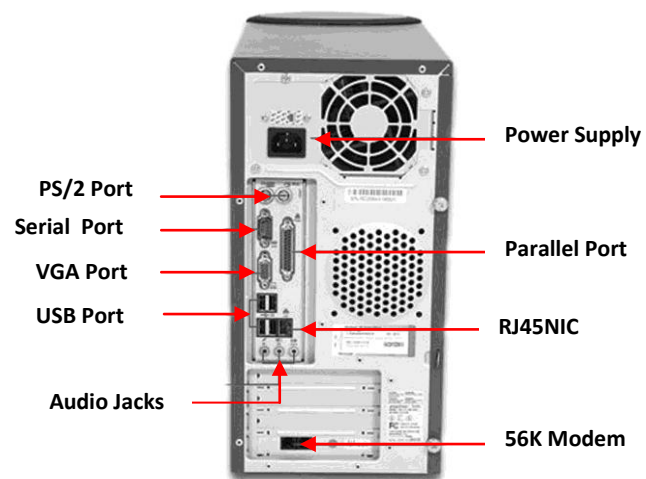
Answers

1. Ports
2. VGA port
3. To supply power to the computer

Exercise C

1. Monitor
2. Keyboard
3. Mouse
4. Modem
5. Printer
6. Speaker

Exercise D

Power Supply

PS/2 Port

Serial Port

VGA Port

USB Port

Parallel Port

RJ45NIC

Audio Jacks

56K Modem

Chapter 4: Software, programs and applications

Exercise A

Operating System   Programs

Exercise B

1. MS Excel   for doing calculations

2. Adobe Photoshop   for making changes in photographs

3. Avid Media Composer   for editing in videos

4. MS Word   for writing

5. quarkXpress   for designing books, magazines, newspapers etc.

Exercise C

1. adobe Photoshop   program

2. MS Paint   program

3. Windows XP   operating system

4. Windows 8   operating system

5. MS word   program

6. Windows Vista   operating system

7. MS Excel   program

8. Windows 7   operating system

Chapter 5: Input sound and images

Exercise A

1. False
2. False
3. True
4. False
5. True
6. False
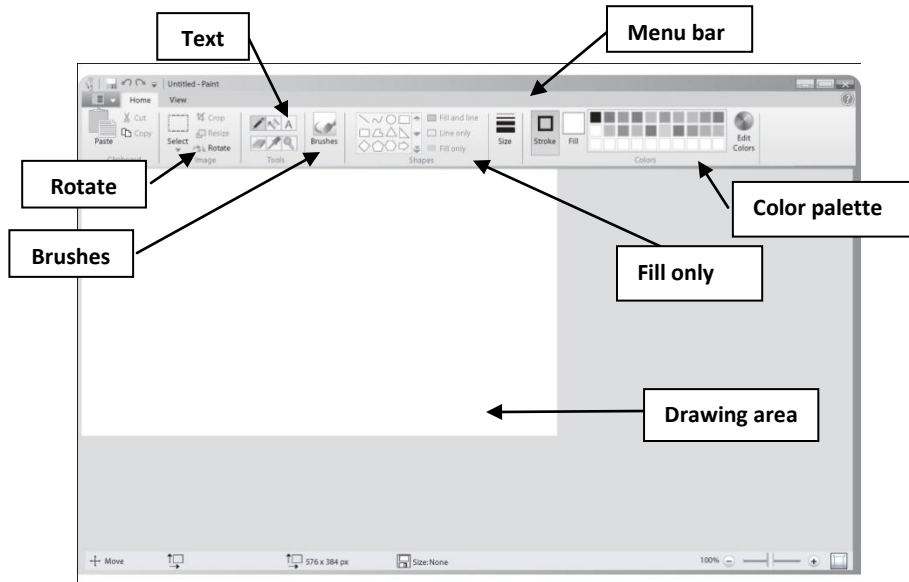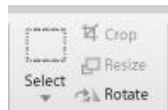
Exercise B

Answers

1. Yes
2. From the same camera and mobile phones in which we have images.
3. Yes
4. Webcam
5. Microphone

Chapter 6: Understand Paint

Exercise A

Text

Menu bar

Rotate

Brushes

Fill only

Color palette

Drawing area

Exercise B

Images

Shapes

Tools

Colors

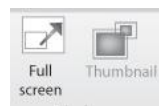Clipboard

Zoom

Show or Hide

Display

Exercise C

1. Select the colour you wish to change.
2. Click on the Edit Color button next to Colors. This will open Edit Colors window.
3. Pick the shade of the colour by moving the cusor on the rainbow area. You will see the colour change in the Color Solid box.
4. Click the Add to Custom Colors button to add a colour to Colors.
5. Save the colour by clicking OK.

Exercise D

Clipboard	copy	cut	Paste
Image	rotate	resize	select
	crop		
Tools	pencil	color picker	text
	magnifier	Eraser	
Colors	Foreground color	Edit color	Background color
Shapes	curve	Fill with color	Line
	rectangle	Rounded rectangle	Shape outline & shape fill

Exercise E

1. True
2. False
3. False
4. True
5. False
6. True
7. True
8. False

Chapter 7: Working with Paint

Exercise A

a. True
b. False
c. False
d. False
e. True
f. True
g. False
h. True

Exercise C

An Amazing Ride

Hello I am a little boy.

My name is Arsal

I am going on a trip to do something good.

I will go to everywhere in my country and try to help the peoples who are in trouble.

Chapter 8: Understanding WordPad

Exercise A

1. Pencil
2. WordPad
3. Start button
4. Menu
5. Font section and colour

Exercise B

- Insert section
- Clipboard section
- Insert section

- Font section
- Clipboard
- Insert section
- Insert section
- Font section

Exercise C

There are three types of paragraph alignments left, right and center.

Chapter 9: Working with WordPad

Exercise A

1. True
2. True
3. False
4. True
5. True
6. True
7. True
8. False
9. False
10. True

Exercise B

Answers

1. Highlighting the text mean select the text.
2. Selected text can be deleted or changed.
3. By clicking Date and Time button in insert tab.
4. It allows to put margins in document.
5. Select the text first then click on bullet button.

Exercise C

1. Go to the Editing section of the Ribbon
2. Click the Select All button

3. Go to the Paragraph section and click the Center button.
4. The text will become centralized.

Chapter 10: Let us get the printouts

Exercise A

1. Softcopy means	your work in computer
2. Hardcopy means	your work on paper
3. Printer helps	to make a hardcopy of your work

Exercise B

Answers

1. Print out of softcopy
2. A file saves in a computer.
3. Printer is an output device.

Exercise C

1. Open anyone of your WordPad file.
2. Now go to the WordPad button and click on Paint. A menu will open.
3. Click on Print in the menu. Print dialogue box will open.
4. If your document has more than one page, then give the range of the pages you want to print.
5. If you need more than one copy, then type the number you want in the Number of copies box.
6. Click on Print button in the dialogue box.

Chapter 11: Organize your files

Exercise A

Folder

Exercise B

Computer hard drive Typing Files	Computer hard drive Stories
Letter to Grandmother	Goldilocks and the three Bears
My Diary	The Ugly Duckling
Typing Practice	Cinderella

Exercise C

Answers

1. Any work done on computer which you save in hard disk is called a file.
2. Folders are like bag in computer which contains a number of files in it.
3. The best way of naming file is to give descriptive name to it.
4. Folder inside a folder is called a sub-folder.
5. In File menu.

Chapter 12: Get to know the Internet

Exercise A

Internet	It connects computers with each other no matter how far apart they are.
E-mail	Through this you can send any thing that is in your computer to other computers.
Search engine	It helps you to find stuff on the internet. Google, Yahoo and Bing are the examples of it.
World wide web	It enables you to access files in computers which are on the internet.
Websites	It can contain text, images, videos and other multimedia.
Online shopping	It's about buying and selling things on internet.
Web browsers	Internet Explorer, Firefox, Chrome and Safari are the examples of it.

Exercise B

1. Name :   Facebook

Twiter

These are   Social Networking site

2. Name :   Express News

It is a News website

3. Name :   Skype

It is Internet Telephone

4. Name :   Google
Yahoo
These are Search engines
5. Name :   Google Chrome
Fire Fox
Internet Explorer
These are Browsers

Exercise C

1. Internet
2. Hypertext
3. Websites
4. News Websites
5. Social Networking Websites
6. Amazon
7. Skype
8. Search Engines
9. Web browser
10. Internet Explorer